

SIouxLAND INTERSTATE METROPOLITAN PLANNING COUNCIL

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BYLAWS

OF

SIouxLAND INTERSTATE METROPOLITAN PLANNING COUNCIL METROPOLITAN PLANNING ORGANIZATION (MPO) TRANSPORTATION TECHNICAL COMMITTEE

ARTICLE I. - NAME

Section 1. The name of this body shall be the Siouxland Interstate Metropolitan Planning Council Metropolitan Planning Organization Transportation Technical Committee (hereinafter “**Technical Committee**”).

ARTICLE II. - PURPOSE

Section 1. The **Technical Committee** shall make recommendations to the **Policy Board** for matters necessary to comply with the requirements of Title 23, United States Code, and subsequent acts. The **Technical Committee**, under the direction of the **Policy Board**, shall advise the **Policy Board** on comprehensive transportation studies and plans to help guide the unified development of the Sioux City Metropolitan Planning Area and to promote the general welfare and prosperity of its people in an economic and efficient manner.

Section 2. The **Technical Committee**, under the direction of the **Policy Board**, shall examine and recommend projects concerning the development of a safe, efficient, and coordinated transportation network.

Section 3. The **Technical Committee**, under the direction of the **Policy Board**, shall annually prepare and recommend, at a minimum, a three-year *MPO Transportation Improvement Program (TIP)* and shall review the allocation of all federal-aid funds to eligible projects within each Annual Element of the TIP.

Section 4. The **Technical Committee**, under the direction of the **Policy Board**, shall annually review the *MPO Long-Range Transportation Plan (LRTP)* and recommend updates as necessary, or at least once every five years.

Section 5. The **Technical Committee**, under the direction of the **Policy Board**, shall annually prepare and recommend a *MPO Transportation Planning Work Program (TPWP)* that details projected work activities and a proposed budget for implementation.

Section 6. The **Technical Committee**, under the direction of the **Policy Board**, shall prepare and recommend a *MPO Public Participation Process* (PPP) that outlines the promotion and utilization of public involvement, to be reviewed annually and updated as necessary.

ARTICLE III. - MEMBERSHIP

Section 1. A **Technical Committee** voting member shall be a member of the governmental entities listed in Subsection 1a. The chairperson or mayor of the following governmental entities shall submit in writing to the **Technical Committee** Secretary the name of the designated voting member and an alternate, who shall also be a member of the governmental entity.

Subsection 1a. Voting Members

Sioux City, Iowa (2)	Dakota County, Nebraska (1)
South Sioux City, Nebraska (1)	Union County, South Dakota (1)
Sergeant Bluff, Iowa (1)	Sioux City Transit System (1)
North Sioux City, South Dakota (1)	Sioux Gateway Airport (1)
Dakota City, Nebraska (1)	Dakota Dunes Community Improvement District (1)
Woodbury County, Iowa (1)	
Plymouth County, Iowa (1)	

A **Technical Committee** non-voting member shall be a member of the governmental entities listed in Subsection 1b. Each entity shall appoint a non-voting member and an alternate in a manner appropriate for that agency. The name of the non-voting member and alternate shall be submitted in writing to the **Technical Committee** Secretary.

Subsection 1b: Non-Voting Members

Iowa Department of Transportation
Nebraska Department of Roads
South Dakota Department of Transportation
Federal Aviation Administration
Federal Highway Administration - Ames, Iowa
Federal Highway Administration - Lincoln, Nebraska
Federal Highway Administration - Pierre, South Dakota
Federal Transit Administration

Section 2. All vacancies occurring in the **Technical Committee** shall be filled in a manner similar to the original appointment.

ARTICLE IV. - OFFICERS

Section 1. The officers of the **Technical Committee** shall be: a Chairperson whose duties shall be to preside at all meetings and to call special meetings; a Vice-Chairperson who shall perform the duties of the Chairperson in his or her absence or inability to act; and a Secretary who shall keep a full record of the proceedings of the **Technical Committee** and of its subcommittees and shall perform such other duties as the **Technical Committee** may from time to time direct.

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Section 2. The Chairperson and Vice-Chairperson shall be elected from the voting membership of the **Technical Committee** annually for a term of one (1) year at the first regular meeting of each calendar year.

Section 3. The MPO Director shall serve as Secretary.

Section 4. All vacancies occurring in the offices of the **Technical Committee** shall be filled by election by a majority vote of the **Technical Committee**; the officer or officers so elected will serve until the next regular annual election of officers.

ARTICLE V. - MEETINGS

Section 1. The **Technical Committee** shall meet at least every other month. Special meetings may be called by the Chairperson or by at least three (3) voting members of the **Technical Committee**.

Section 2. The Secretary of the **Technical Committee** shall mail or deliver written notice of each regular meeting, including a tentative agenda and designated location, to each member of the **Technical Committee** at least seven (7) calendar days prior to such meeting. Notice of special meetings shall state the purpose for which said meeting is called and shall be called or delivered at least 24 hours in advance of the meeting date and time.

Section 3. **Technical Committee** may adopt such rules of operation as is deemed necessary, be open to the public, and conform to the requirements of Chapter 21 per the 1997 Code of Iowa, Chapter 84 per the Revised Statutes of Nebraska, and Chapter 1-25 per the South Dakota Codified Laws.

Section 4. Any member can initiate items for **Technical Committee** meetings to the Chairperson or MPO staff for incorporation into the formal agenda.

ARTICLE VI. - QUORUM

Section 1. The Secretary shall provide the **Technical Committee** with an annual list of regular meetings. A quorum of any regular meeting of the **Technical Committee** shall consist of those designated voting members or alternates in attendance.

Section 2. A quorum at any special meeting of the **Technical Committee** shall consist of at least fifty (50) percent of the total voting membership of the **Technical Committee**.

Section 3. The adoption of plans, amendments, revisions, or other actions thereof shall be by a majority vote of the **Technical Committee** voting members present.

ARTICLE VII. - VOTING POWER

Section 1. Each **Technical Committee** voting member shall have one vote. Non-voting members shall not have voting power.

Section 2. In the absence of a regular **Technical Committee** voting member, the designated alternate shall have the voting power.

Section 3. No proxy vote shall be accepted.

ARTICLE VIII. - COMMITTEES

Section 1. The **Technical Committee** may utilize subcommittees as may be necessary to carry out their duties. Subcommittees shall be appointed by action of the **Technical Committee**.

ARTICLE IX. - AMENDMENT TO BYLAWS

Section 1. All Bylaws of the **Technical Committee** are subject to amendment, alteration, or repeal. New Bylaws or amendments, alterations or repeals may be made by the vote of a majority of all the voting members, provided that written or published notice shall be sent to each member at least seven (7) calendar days prior to the date of such meeting, which shall state an intention to alter, amend or reject or to adopt new provisions at such meeting. A majority vote of all voting members of the **Technical Committee** and of the **Policy Board** shall be required to amend these Bylaws.

Section 2. The **Technical Committee** may adopt other rules or operational procedures that are not inconsistent with these or subsequently adopted Bylaws.

ARTICLE X.

Section 1. If any one or more of the provisions of these Bylaws are declared contrary to law and therefore null and void, the validity of the remainder shall not be affected thereby.

The Bylaws of the Siouxland Interstate Metropolitan Planning Council Metropolitan Planning Organization (MPO) Transportation Technical Committee are hereby passed and adopted this 1st day of May 2003 to be effective July 1, 2003.

Martin J. Dougherty
MPO Policy Board Chairperson

Lane Danielzuk
MPO Transportation Technical Committee Chairperson

ATTEST:

Chad T. Lingenfelter
MPO Director / Secretary