

# **SIouxLAND REGIONAL PLANNING ASSOCIATION (SRTPA)**

## **Public Participation Plan 2008**

**Prepared by the Siouland Interstate Metropolitan Planning Council  
(SIMPCO)**

This process was prepared with funds provided through the  
Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU)

**ACKNOWLEDGMENTS**

**Policy Board Members**

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Ed Tice	Ida County, Iowa
Dave Shanahan	Cherokee County, Iowa

**Non-Voting Members**

Mark Bechtel	Federal Transit Administration – Region VII
Dakin Schultz	Iowa Department of Transportation
Tracy Troutner	Federal Highway Administration – Iowa

**Siouxland Interstate Metropolitan Planning Council Staff**

Michelle Bostinelos	Transportation Planning Director
Kellee Van Bruggen	Transportation Planner
Eric Sanders	Transportation Planner/GIS Specialist
Dwight Lang	Co-Executive Director
Jane Gilbert	Co-Executive Director
Sharon Burton	Administrative Assistant

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## **INTRODUCTION**

The Siouxland Regional Transportation Planning Association (SRTPA) has developed this **Public Participation Plan** (PPP) for the Regional Planning Area (herein after referred to as the “Regional Planning Area”). The Regional Planning Area consists of Plymouth, Cherokee, Woodbury (does not include Metropolitan Planning Area), Ida and Monona Counties in Iowa and the cities of Cherokee and Le Mars. This PPP was put together under the direction of the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and the Iowa Department of Transportation (Iowa DOT).

It is the purpose of the **SRTPA Public Participation Plan** to provide all citizens of the Regional Planning Area an opportunity to voice their opinions and express their concerns about the transportation issues of the Regional Planning Area’s multimodal and intermodal transportation planning and programming vision and initiatives. The SRTPA was responsible for the preparation of this PPP, with guidance given by local and county officials, the SRTPA Transportation Technical Committee, Policy Board, and through citizen input. The information in this plan represents the first step in a continuing participation process that will be reviewed and modified as necessary to meet the demands of its charge.

Michelle Bostinelos  
Transportation Planning Director  
Siouxland Interstate Metropolitan Planning Council  
1122 Pierce St. P.O. Box 1077  
Sioux City, Iowa 51102  
Telephone (712) 279-6286  
Fax (712) 279-6920  
Email: [mbostinelos@simpco.org](mailto:mbostinelos@simpco.org)

## **REGULATIONS AND REQUIREMENTS**

It is the purpose of this Public Participation Plan to adhere to the principles of environmental justice as defined by Title VI of the Civil Rights Act of 1964, Executive Order 12898, and all other U.S. DOT statues and regulations. It is also the purpose of this PPP to follow the legislation passed in Iowa that allows public involvement in the process by following the Open Meeting Law and the Public Records Law.

The Intermodal Surface Transportation Efficiency Act (ISTEA) of 1991 greatly expanded public involvement in transportation planning and programming. The legislation and related guidance take a performance approach to public involvement where State and local transportation agencies custom design their own public involvement processes in response to local conditions. In 1998, the Transportation Equity Act for the 21<sup>st</sup> Century (TEA-21) was signed into law. TEA-21 built on the initiatives established by ISTEA, which was at the time, a major authorizing legislation for surface transportation. TEA-21 combined the continuation and improvement of ISTEA programs with new initiatives to meet the challenges of improving safety as traffic continued to increase at record levels.

On August 10, 2005, the President signed the federal transportation legislation know as the Safe, Accountable, Flexible, and Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU). This legislation builds upon the ISTEA and TEA-21. SAFETEA-LU requires that the SRTPA update the Public Participation Plan to include certain groups and agencies which need to be contacted during the development of future plans. Many of the SRTPA's public participation process have not needed change with the passing of this bill but a new document has developed from this legislation. SAFETEA-LU calls for a *Coordinated Public Transit-Human Services Transportation Plan*; this process needs to be developed with the input of representatives from public, private, and nonprofit transportation and human services providers, as well as the public. The SRTPA has developed a Coordinated Plan referred to as the *Passenger Transportation Plan (PTP)*. The SRTPA assembled a list of individuals based on SAFETEA-LU criteria and invited those individuals to participate in the Coordinated

Transportation Issues Committee (CTIC). Another change from TEA-21 to SAFETEA-LU is a requirement to employ visualization techniques to enhance the document and make it more user friendly. Another stipulation that SAFETEA-LU requires is that environmental and cultural groups should be contacted about upcoming/continuing issues. SAFETEA-LU also requires that these environmental and cultural resource agencies be consulted with during the development of the Public Participation Plan, the Long Range Transportation Plan and the Transportation Improvement Plan.

#### **Title VI of the Civil Rights Act of 1964**

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or natural origin in programs that receive federal financial assistance. To learn more about Title VI, log on to [www.usdoj.gov](http://www.usdoj.gov) and search for Title VI of the Civil Rights Act of 1964.

#### **Executive Order 12899**

Executive Order 12898, enacted in 1994, addresses environmental injustices in minority areas and low-income areas. It gives the right to all people to be treated equally when it comes to environmental issues. To read more about Executive Order 12898, visit [www.epa.org/fedrgstr/eo/eo12898.htm](http://www.epa.org/fedrgstr/eo/eo12898.htm)

#### **Iowa Open Meeting Law**

The Open Meeting Law of Iowa was established in 1999. It states that meetings should be open to the public except if permitted as closed. The Committee must keep minutes; they must show the date, time, members present, and the actions that happened during the meeting. These public records must be placed in an accessible form for public inspection. To read more of the Chapter 21 Open Meeting Law of Iowa at [www.legis.state.ia.us/IACODE/1999/21](http://www.legis.state.ia.us/IACODE/1999/21)

**Iowa Public Records Law**

The Public Records Law of Iowa was also established in 1999. This legislation makes sure that every person has a right to look at public records and may copy them. Citizens are allowed to look at these records during normal business hours or at another arranged time. To read more of the Chapter 22 Public Records Law of Iowa visit, [www.legis.state.ia.us/IACODE/1999/22](http://www.legis.state.ia.us/IACODE/1999/22)

## **ROUTINE/ONGOING ACTIVITIES**

Media is an important outlet to share transportation issues with the public. Here is a list of the following activities, with short descriptions, that the SRTPA is committed to doing to keep the public informed.

- ◆ Minutes and Agenda Dissemination: Currently, the SRTPA distributes approximately 250 monthly newsletters through the mail and over email to local and statewide officials. SAFETEA-LU updates will be included in these mailings, which are sent to every local government in the area, economic development officials, transit interests, legislators, interested citizens, bicycle/pedestrian groups, freight stakeholders, environmental resources agencies, and cultural/historic agencies.
  
- ◆ News Releases: News releases will be distributed to all newspapers and radio and television stations that either originate, or have significant coverage of circulation, in the area. These news releases will announce informational meetings, plans, and products (i.e. Public Participation Plan, Transportation Planning Work Program, and Transportation Improvement Program) and will always be made available for public review in at least one location per county.

Gatherings are another important outlet to share transportation issues with the public. Here is a list of the following gatherings that are organized and held when needed or asked, with short descriptions.

- ◆ Advisory Committee: If necessary, an Advisory Committee shall be composed of individuals representing different groups, low-income populations, community organizations, minorities, public bodies, and local stakeholders. The committee will serve as a source of contact for the public and will provide input to the SRTPA on SAFETEA-LU documents and processes.

- ◆ Presentations to Organizations: Presentations to various organizations will occur when requested and may be done at the suggestion of the SRTPA should the need warrant.
  
- ◆ Public Input Meetings: Public input meetings will primarily be held to inspect documents such as this Public Participation Plan (PPP), the Long-Range Transportation Plan (LRTP), and the Transportation Improvement Program (TIP). The official notice for the public hearing will be placed in the newspapers and posted on the SRTPA's website.
  
- ◆ Meetings with Cities and Counties: The SRTPA staff will be made available to speak at any city council or county supervisor meeting or other local public meeting.
  
- ◆ Open Meetings: The Technical Advisory Committee and Policy Board meetings of the SRTPA shall be open to the public. Notice of these meetings, in the form of regular agenda and minute's dispersal, will be sent to media outlets through the normal process and will also be posted on the SRTPA's website

## **MAJOR DOCUMENTS AND PUBLIC PARTICIPATION TECHNIQUES**

The SRTPA will actively seek input for all documents and processes concerning SAFETEA-LU and its implementation within and beyond the Regional Planning Area. Several methods of seeking public opinion have been practiced in the past by the SRTPA and other agencies. These methods were revisited to ascertain their applicability to SAFETEA-LU. In addition, new methods to seek public input were added to the list. This list, like those found elsewhere in this document, is not all-inclusive. Methods to inform the public and receive their opinions and concerns about SAFETEA-LU and its work products will be added and tried when necessary and warranted. Conversely, methods, which prove to be unreliable or unfeasible, will be discarded when possible. Required meetings/open houses will be maintained regardless of their performance. These methods will be used to varying degrees depending on the purpose for their use. All methods will be studied for use at any particular time and the greatest number of methods, which prove practical and useful, will be utilized.

### **Long Range Transportation Plan (LRTP)**

The purpose of a Long Range Transportation Plan (LRTP) is to serve as a guiding document of information on existing transportation related systems and to project future needs based on locally derived goals, and objectives to support growth in the region. The Long Range Transportation Plan is not a funding plan, but a framework for the selection of future transportation projects based on identifying areas of need and developing a means of addressing such. The Long Range Transportation Plan is updated once every five years with the exception for updating the plan with amendments to the document. The following is a general guideline process for the Long Range Transportation Plan:

- ◆ During the draft development phase, the SRTPA staff develops a document with the input from interested state and local parties. Some of these organizations include but are not restricted to, concerned citizens, natural resources agencies, cultural/historic agencies, the media, and numerous others.

- ◆ Once a draft is developed, the SRTPA staff posts it on the SIMPCO website at <http://www.simpco.org/transportation/publications.html>. Copies of the draft are also available at the SIMPCO office, in local city halls, and county courthouses.
- ◆ The SRTPA informs the local media about informational meetings on the current plan.
- ◆ Once the entire Long Range Transportation Plan is established, the SRTPA will open up the 30 day comment period and will hold a public input meeting for the public to discuss the document. The Long Range Transportation Plan will be once again updated on the SIMPCO website and there will be copies available at the SIMPCO office and local city halls and county courthouses. There will be a public input meeting during 30 day comment period that gives the public time to review the document further and contact the staff with suggestions/concerns via mail, email, telephone, fax, or in person.
- ◆ The adoption of the document will be held after the 30 day comment period has commenced. The adoption of the Long Range Transportation Plan takes place at a regularly scheduled SRTPA meeting.
- ◆ After the document's adoption, copies can be found in the SIMPCO office and on the SIMPCO website at <http://www.simpco.org/transportation/publications.html>.

In regards to the Amendments and Revisions process, the Long Range Transportation Plan is a working document and will be updated and revised as various local, regional, state, and national characteristics, factors, and requirements change, which ultimately affect the transportation network in and around Region IV. The LRTP will be updated at least once every five years. The review and updating will insure continual citizen involvement and the LRTP's overall viability as the Region IV's long-range transportation planning document.

The plan shall be subject to a public comment period of no less than 30 days, announced in the regional newspapers via public notice, and available in every courthouse and city hall in Region IV. This process shall be approved by both the SRTPA Technical Advisory Committee and the Policy Board. Amendments to this process shall be made in similar fashion.

### **Transportation Improvement Program (TIP)**

The purpose of a Transportation Improvement Program (TIP) is to serve as an organized structure of information on improvements to be made in the region to transportation and related systems, addressing the future needs, goals, and objectives of the region. The Transportation Improvement Program is updated annually with the exception for updating the plan with amendments to the document. The following is a general guideline process for the Transportation Improvement Program:

- ◆ During the draft development phase, the SRTPA staff develops a document with the input from interested state and local parties. Some of these organizations include but are not restricted to, concerned citizens, natural resources agencies, cultural/historic agencies, the media, and numerous others.
- ◆ Once a draft is developed, SRTPA staff posts it on the SIMPCO website at <http://www.simpco.org/transportation/publications.html>. Copies of the draft are also available at the SIMPCO office, local city halls and county courthouses.
- ◆ The SRTPA informs the local media about informational meetings on the current plan.
- ◆ Once the entire Transportation Improvement Program is established, the SIMPCO SRTPA will open up the 15 day comment period and will hold a public input meeting for the public to discuss the document. The Transportation Improvement Program will be once again updated on the website and there will be copies in the SIMPCO office, local city halls and county courthouses. There will be a public input meeting during the 15 day comment period that gives the public time to review the document further and contact staff with suggestions/concerns via mail, email, telephone, fax, or in person.
- ◆ The adoption of the document will be held after the 15 day comment period has commenced. The adoption of the Transportation Improvement Program takes place at a regularly scheduled SRTPA meeting.
- ◆ After the document's adoption, copies can be found on the SIMPCO website at <http://www.simpco.org/transportation/publications.html> and hard copies can be found at the SIMPCO office, local city halls and county courthouses.

In regards to the amendment and review process of the TIP, the TIP is a programming document and will be updated and revised as various local, regional, and state, and national characteristics, factors, and requirements change, which ultimately affect the transportation network in and around the Regional Planning Area. The TIP will be reviewed at least once annually. The review and updating will insure continual citizen involvement and the TIP's overall viability as the Regional Planning Area's transportation improvement document.

Revisions are defined as changes to a TIP that occur between scheduled periodic updates. There are two types of changes that occur under the umbrella of revision. The first is a major revision or "Amendment". The second is a minor revision or "Administrative Modification".

### **Amendment**

An amendment is a revision to a TIP that involves a major change to a project included in the TIP. This includes an addition or deletion of a project or a major change in project cost, project phase initiation dates, or a major change in design concept or scope (e.g. change project termini or the number of through lanes). Changes to projects that are included only for illustrative purposes do not require an amendment. An amendment is a revision that requires redemonstration of fiscal constraint or a conformity determination. Changes that affect fiscal constraint must take place by amendment of the TIP.

### **Administrative Modification**

A minor revision to a TIP is an administrative modification. It includes minor changes/projects phase costs, minor changes to funding sources or previously-included projects, and minor changes to project/project phase initiation dates. An administrative modification is a revision that does not require redemonstration of fiscal constraint or a conformity determination.

### **Amendment vs. Administrative Modification**

There are four main components that can be used to determine whether a project change constitutes an amendment or an administrative modification. They include the following:

- ◆ **Project costs** – Determination will be made based on the percentage change or dollar amount of change in federal aid. Projects in which the federal aid has been changed by more than 30% or total federal aid increases by \$2.0 million or more will require an amendment. Anything less can be processed with an administrative modification
- ◆ **Schedule changes** – Changes in schedules of projects which are included in the first four years of the TIP/STIP will be considered administrative modifications. Projects which are added or deleted from the TIP/STIP will be processed as amendments.
- ◆ **Funding sources** – Additional federal funding sources to a project will require an amendment. Changes to funding from one source to another will require an administrative modification.
- ◆ **Scope of Changes** – Changing project termini or changing the amount of through traffic lanes will be processed as an amendment. Other examples of changes that require amendment are changing the type of work from an overlay to reconstruction. Another example is changing a project to include widening of the roadway.

### **Amendment/Administrative Modification Procedures**

The first step of the amendment/administrative modification process will begin with the TAC review of the amendment/administrative modification proposal and submit a recommendation to the Policy Board. After reviewing the proposal and TAC recommendations, the Policy Board will act upon the proposed amendment. A favorable vote will allow the amendment to be added to the TIP.

Major updates will be conducted as follows:

- Step 1** TAC review and recommendation of proposed changes to the Policy Board
- Step 2** Policy Board review and possible recommendations to the TAC
- Step 3** Policy Board final review after possible requested TAC changes
- Step 4** Policy Board final approval of the TIP

### **Transportation Planning Work Program (TPWP)**

The purpose of a Transportation Planning Work Program (TPWP) is to serve as a guiding document of information addressing current and projected transportation needs for the region from a planning perspective. The Transportation Planning Work Program is updated annually with the exception for updating the plan with amendments to the document. The following is a general guideline process for the Transportation Planning Work Program:

- ◆ During the draft development phase, the SRTPA staff develops a document with the input from interested state and local parties. Some of these organizations include but are not restricted to, concerned citizens, natural resources agencies, cultural/historic agencies, the media, and numerous others.
- ◆ Once a draft is developed, SRTPA staff posts it on the website at <http://www.simpco.org/transportation/publications.html>. Copies of the draft are also available at the SIMPCO office, local city halls and county courthouses.
- ◆ The SRTPA informs the local media about informational meetings on the current plan.
- ◆ Once the entire Transportation Planning Work Program is established, the SRTPA will make a statement to the media to inform the public where a copy of the Work Program can be found. The Transportation Planning Work Program will be once again updated on the website and there will be copies in the SIMPCO office, in the local city halls and county courthouses. There will be a 15 day comment period that follows the media announcement. This gives the public time to review the document further and contact staff with suggestions/concerns via mail, email, telephone, fax, or in person.
- ◆ The adoption of the document will be held after the 15 day comment period has commenced. The adoption of the Transportation Planning Work Program takes place at a regularly scheduled SRTPA meeting.
- ◆ After the document's adoption, copies can be found in the SIMPCO website at <http://www.simpco.org/transportation/publications.html> and hard copies can be found at the SIMPCO office, local city halls and county courthouses.

### **Passenger Transportation Plan (PTP)**

The human services transportation provisions of the Safe, Accountable, Flexible, and Efficient Transportation Equity Act – A Legacy for Users (SAFETEA-LU) are to improve transportation services for persons with a disability, older adults, and individuals with lower incomes by ensuring communities coordinate transportation resources provided through multiple federal programs. Coordination will enhance transportation access, minimize duplication of services and facilitate the most appropriate cost effective services possible with available resources. The purpose of the Passenger Transportation Plan (PTP) is to incorporate the federal requirement for coordinated planning, as well as address needs base project justification for all transit projects. **The Passenger Transportation Plan (PTP) is updated every five years with the exception of a yearly review of the document.** The following is a general guideline process for the Passenger Transportation Plan:

- ◆ During the draft development phase, the SRTPA staff develops a document with the input from the Coordinated Transportation Issues Committee (CTIC) which is made up of representatives from public, private, and non-profit transportation and human services providers as well as the public.
- ◆ Once a draft is developed, SRTPA staff posts it on the website at <http://www.simpco.org/transportation/publications.html>. Copies of the draft are also available at the SIMPCO office, local city halls and county courthouses.
- ◆ The SRTPA informs the local media about informational meetings on the current plan.
- ◆ Once the entire Passenger Transportation Plan is established, the SRTPA will present the plan at Coordinated Transportation Issues Committee meeting for the public to discuss the document. The Passenger Transportation Plan will be once again updated on the website and there will be copies in the SIMPCO office, in the local city halls and county courthouses. There will be a 30 day comment period that follows a Coordinated Transportation Issues Committee approval. This gives the public time to review the document further and contact staff with suggestions/concerns via mail, email, telephone, fax, or in person.

- ◆ The adoption of the document will be held after the 30 day comment period has commenced. The adoption of the Passenger Transportation Plan takes place at a regularly scheduled SRTPA meeting.
- ◆ After the document's adoption, copies can be found on the SIMPCO website at <http://www.simpc.org/transportation/publications.html> and hard copies can be found at the SIMPCO office, local city halls and county courthouses.

### **Public Participation Plan**

It is the purpose of the SRTPA Public Participation Plan (PPP) to provide the citizens of the region an opportunity to voice their opinions and express their concerns about the transportation issues of the region's multimodal and intermodal transportation planning vision and initiatives. The purpose of a Public Participation Plan is to serve as a guiding document to receive public input throughout the region. The Public Participation Plan is updated once every five years with the exception for updating the plan with amendments to the document. The following is a general guideline process for the Public Participation Plan:

- ◆ During the draft development phase, the SRTPA staff develops a document with the input from interested state and local parties, citizens, environmental resource agencies, cultural/historic agencies, and local stakeholders.
- ◆ Once a draft is developed, SRTPA staff posts it on the website at <http://www.simpc.org/transportation/publications.html>. Copies of the draft are available at the SIMPCO office, local city halls and county courthouses.
- ◆ The SRTPA informs the local media about informational meetings on the current plan.
- ◆ Once the entire Public Participation Plan is established, the SRTPA will open a 45 day comment period and will hold a public input meeting for the public to discuss the document. The Public Participation Plan will be once again updated on the SIMPCO website and there will be copies in the office, in the local city halls and county courthouses. There will be a public input meeting during the 45 day comment period that gives the public time to review the document further and contact staff with suggestions via mail, email, telephone, fax, or in person.

- ◆ The adoption of the document will be held after the 45 day comment period has commenced. The adoption of the Public Participation Plan takes place at a regularly scheduled SRTPA meeting.
- ◆ After the document's adoption, copies can be found on the SIMPCO website and hard copies can be found at the SIMPCO office, local city halls and county courthouses.

To compare the similarities and differences of the Public Participation Process for each plan, refer to the Summary Chart of the Major Documents located on page 21.

## **HOW TO GET INVOLVED**

Any public input is always welcome. SIMPCO staff can be contacted at the following:

### **SIMPCO Transportation Department**

Michelle Bostinelos — Transportation Planning Director

mbostinelos@simpco.org

Eric Sanders — Transportation Planner/GIS Specialist

esanders@simpco.org

Kellee Van Bruggen — Transportation Planner

Kellee@simpco.org

Dwight Lang — Co-Executive Director

Dwight@simpco.org

Jane Gilbert — Co-Executive Director

JGilbert@simpco.org

### **Our Mailing Address is:**

Siouxland Interstate Metropolitan Planning Council

1122 Pierce St. P.O. Box 1077

Sioux City, IA 51102

Telephone (712) 279-6286

Fax (712) 279-6920

[www.simpco.org](http://www.simpco.org)

-Meeting times and dates can be found on the website calendar

-A downloadable version of the drafts and documents can be found on the website

at <http://www.simpco.org/transportation/publications.html>

Information can also be obtained by contacting or visiting staff during normal business hours from 8:00 AM to 5:00 PM; Monday to Friday.

## **INDIVIDUALS AND ORGANIZATIONS**

The following are non-exhaustive lists of individuals and organizations within the Regional Planning Area that are to be contacted about the Public Participation Plan Process and the implementation in the Regional Planning Area. In addition, this contact list will also be used in the development of the SRTPA planning documents.

### **SRTPA Policy Board**

#### **Voting Members**

Cherokee County, Iowa  
City of Le Mars, Iowa  
Plymouth County, Iowa  
Woodbury County, Iowa  
City of Cherokee, Iowa  
Monona County, Iowa  
Ida County, Iowa

#### **Non-voting Members**

Federal Highway Administration (FHWA)  
Federal Transit Administration (FTA)  
Iowa Department of Transportation (Iowa DOT)

### **SRTPA Transportation Technical Committee**

#### **Voting Members**

Woodbury County, Iowa  
Cherokee County, Iowa  
Siouxland Regional Transit System  
City of Le Mars, Iowa  
Plymouth County, Iowa  
Monona County, Iowa  
Ida County, Iowa  
City of Cherokee, Iowa

#### **Non-voting Members**

Federal Highway Administration (FHWA)  
Federal Transit Administration (FTA)  
Iowa Department of Transportation (Iowa DOT)

**Natural Resources/Cultural Agencies**

Iowa Department of Natural Resources – Air Quality Bureau  
Iowa Department of Natural Resources – Water Quality Bureau  
Iowa Department of Natural Resources – Water Quality Certification  
Iowa Department of Natural Resources – Forestry Bureau  
Iowa Department of Natural Resources - Conservation and Recreation Division  
Iowa Department of Natural Resources – Environmental Hazardous Conditions  
Iowa Department of Transportation - Office of Location and the Environment  
Office of State Archaeologist  
State Historical Society of Iowa  
U.S. Environmental Protection Agency  
U.S. Army Corps of Engineers  
U.S. Fish and Wildlife Services  
Natural Resources Conservation Services

**Other Interested Parties**

Easter Seals Iowa  
1000 Friends of Iowa  
Sierra Club Iowa Chapter  
Winnebago Tribe of Nebraska  
Omaha Tribe of Nebraska  
Bekins Distributions Center  
D&E Trucking  
Felts Trucking  
Gross Transportation, LLC.  
Hughes Don Trucking  
Le Mars Transport Inc  
McCormack Distribution Co. Inc.  
Ten Napel Trucking, Inc.  
Wells Dairy/Blue Bunny Ice Cream  
Cherokee Area Economic Development  
Hy-Vee Distribution Center  
R.J. Thomas Mfg. Co. Inc.  
Cherokee Aviation Authority  
Cherokee County Historical Society  
Cherokee Flying Club  
Little Sioux Wildlife Association  
Loess Hills Historical Society  
Monona County Historical Society  
Friends of Discovery  
Loess Hills Scenic Byway  
Golden Hills RC&D  
Plymouth County Cyclists  
Loess Hills Alliance  
Ducks Unlimited

Pheasants Forever  
The Nature Conservancy

**Media**

**Newspapers**

Sioux City Journal  
Cherokee Daily Times  
The Chronicle  
Onawa Sentinel  
Onawa Democrat  
Le Mars Sentinel  
Ida County Courier  
Merville Record  
Akron Register and Tribune  
Mapleton Press

**Radio Stations**

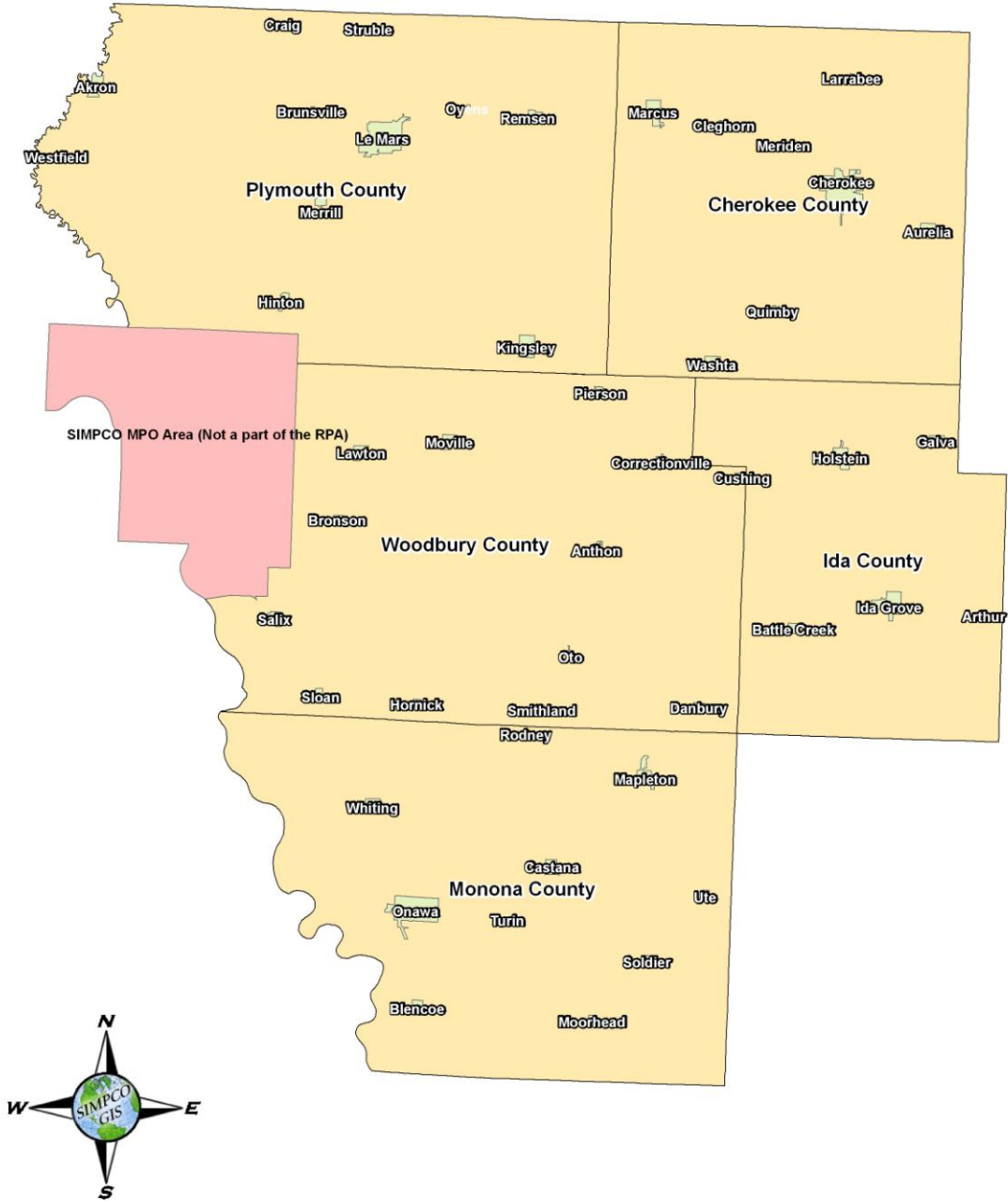
KWSL  
KIDA  
KMNS  
KSCJ  
KWIT  
KKMA  
KCHE  
KLEM

**Television Stations**

KCAU  
KTIV  
KMEG  
KTCH  
Cableone

Plan	Description	Updated	Draft Development	Public Meetings/Draft Availability	Public Comment Period	Adoption	Availability
<b>Long Range Transportation Plan (LRTP)</b>	A guiding document of information on existing transportation related systems and to project future needs out 25 years	Every five years	SIMPCO staff; with input from interested state and local parties, environmental and cultural/historic agencies	A draft is posted on SIMPCO's website under the publications tab and can be found at local city halls and county courthouses	<b>30 Day Comment Period</b> with a public input meeting during the comment period	Adopted during a regularly scheduled SRTPA meeting	SIMPCO office and website under the publications tab and can be found at local city halls and county courthouses
<b>Transportation Improvement Program (TIP)</b>	An organized structure of information on improvements to be made within the Metropolitan Planning Area	Annually	SIMPCO staff; with input from interested state and local parties, environmental and cultural/historic agencies	A draft is posted on SIMPCO's website under the publications tab and can be found at local city halls and county courthouses	15 Day Comment Period; Public input meeting is generally scheduled in June for approval during the July meeting	Adopted during the regularly scheduled SRTPA meeting	SIMPCO office and website under the publications tab and can be found at local city halls and county courthouses
<b>Transportation Planning Work Program (TPWP)</b>	A guiding document of information addressing current and projected transportation needs within a 4 year span	Annually	SIMPCO staff; with input from interested state and local parties	A draft is posted on SIMPCO's website under the publications tab and can be found at local city halls and county courthouses	15 Day Comment Period following a media announcement verifying its location	Adopted during the regularly scheduled SRTPA meeting	SIMPCO office and website under the publications tab and can be found at local city halls and county courthouses
<b>Passenger Transportation Plan (PTP)</b>	A document that coordinates transportation access to minimize duplication and keep cost effective service	<b>Every five years – with a yearly review</b>	SIMPCO staff; Coordinated Transportation Issues Committee (CTIC)	A draft is posted on SIMPCO's website under the publications tab and can be found at local city halls and county courthouses	30 Day Comment Period following a Coordinated Transportation Issues Committee (CTIC) approval	Adopted during the regularly scheduled SRTPA meeting	SIMPCO office and website under the publications tab and can be found at local city halls and county courthouses
<b>Public Participation Plan (PPP)</b>	A document that outlines the steps taken to involve the public throughout the planning process	Every five years	SIMPCO staff; with input from interested state and local parties, environmental and cultural/historic agencies	A draft is posted on SIMPCO's website under the publications tab and can be found at local city halls and county courthouses	45 Day Comment Period with a public input meeting during the comment period	Adopted during the regularly scheduled SRTPA meeting	SIMPCO office and website under the publications tab and can be found at local city halls and county courthouses

### Cities & Counties within RPA 4/SRTPA Transportation Planning Affiliation



**Siouxland Regional Transportation Planning  
Affiliation**

**Addendum to the FY 2008 Public Participation Plan**

On June 17, 2008 and June 23, 2008 surveys were sent out to the Natural Resources/Cultural Agencies and other interested parties that were listed under the Individuals and Organizations section of the Public Participation Plan. The survey was sent out to gather information from these organizations about how they would like to be notified about transportation activities in the area. The organizations were asked to choose from the following options:

- Please contact me by letter when documents are available on the SIMPCO website [www.simpco.org](http://www.simpco.org)
- Please contact me by letter with a hard copy of the document to be reviewed
- Please contact me by email when documents are available on the SIMPCO website [www.simpco.org](http://www.simpco.org)
- Please contact me by email with an electronic copy of the document attached to the email
- Please telephone me when documents are available for review
- I do not want to be notified of future transportation issues/projects in the RPA planning area
- Other

It was asked that these surveys were returned to SIMPCO by July 1, 2008. Nineteen out of forty-eight surveys were originally returned which is a 39.6% response rate. Staff then made follow-up phone calls/emails to those agencies who did not respond to the initial survey. The first round of follow-up phone calls/emails was made on July 7, 2008 which garnered more responses. The second round of phone calls/emails started immediately afterwards and were finished by August 11, 2008.

Forty-eight surveys were sent out and only twelve organizations have not responded when contacted three times. One organization said that they would like to be contacted by letter when documents are available on the SIMPCO website. Seven organizations would like to be contacted by letter with a hard copy of the document. Three organizations would like to be contacted by email when documents are available on the SIMPCO website. Seventeen organizations would like to be contacted by email with an electronic copy attached. No organizations wanted to be contacted by telephone and eight organizations did not want to be notified about transportation activities.

The following chart shows how each individual organization responded to the survey.

	Organization	Contact by letter when documents are available on the SIMPCO website	Contact by letter with a hard copy of the document	Contact by email when documents are available on the SIMPCO website	Contact by email with an electronic copy attached	Telephone when documents are available for review	DO NOT WANT TO BE NOTIFIED	Other	NO RESPONSE
1.	1000 Friends of Iowa				X				
2.	Cherokee Area Economic Development		X						
3.	Cherokee Aviation Authority				X				
4.	Cherokee County Tree Stumpers								X
5.	Cherokee County Regional Airport		X						
6.	Ducks Unlimited				X				
7.	Easter Seals Iowa	X						*only PTDP/ RPA LRTP	
8.	Felts Trucking						X		
9.	Friends of Discovery						X		
11.	Holzman Trucking				X				
12.	Hughes Don Trucking						X		
13.	Hy-Vee, Inc. – Cherokee Distribution Center				X			*email and letter	
14.	Ida County Genealogical Society								X
15.	Iowa Department of Natural Resources – Air Quality Bureau			X					
16.	Iowa Department of Natural Resources – Conservation and Recreation Division								X
17.	Iowa Department of Natural Resources – Environmental Hazardous Conditions							*combine with Iowa DNR Cons. & Rec. Division	X
18.	Iowa Department of Natural Resources – Forestry Bureau							*combine with Iowa DNR Cons. & Rec. Division	X

	Organization	Contact by letter when documents are available on the SIMPCO website	Contact by letter with a hard copy of the document	Contact by email when documents are available on the SIMPCO website	Contact by email with an electronic copy attached	Telephone when documents are available for review	DO NOT WANT TO BE NOTIFIED	Other	NO RESPONSE
19.	Iowa Department of Natural Resources – Water Quality Bureau								X
20.	Iowa Department of Natural Resources – Water Quality Certification							*combine with Iowa DNR WQB	X
21.	Iowa Department of Transportation – Office of Location and Environment			X					
22.	Iowa Natural Heritage Foundation				X				
23.	Le Mars Transport Inc. – Schuster Trucking				X				
24.	Little Sioux Wildlife Association								X
25.	Loess Hills Alliance								X
26.	Loess Hills Preservation Society								X
27.	McCormack Distribution Co. Inc.						X		
28.	Monona County Historical Society		X						
29.	National Park Service		X						
30.	Natural Resources Conservation Services – Iowa Office								X
31.	Natural Resources Conservation Services – Nebraska Office				X			*only NE projects	
32.	Office of State Archaeologist						X		
33.	Omaha Tribe of Nebraska		X						
34.	Pheasants Forever						X		
35.	R.J. Thomas Manufacturing						X		
36.	Schuster Trucking				X			*combine w/ Le Mars Transport	
37.	Sierra Club – Iowa Chapter				X				

	Organization	Contact by letter when documents are available on the SIMPCO website	Contact by letter with a hard copy of the document	Contact by email when documents are available on the SIMPCO website	Contact by email with an electronic copy attached	Telephone when documents are available for review	DO NOT WANT TO BE NOTIFIED	Other	NO RESPONSE
38.	Sioux Rivers RC&D				X				
39.	State Historical Society of Iowa				X				
40.	Ten Napel Trucking Inc.						X		
41.	The Nature Conservancy – Iowa Field Office				X				
42.	U.S. 20 Association				X				
43.	U.S. Army Corps of Engineers – Rock Island District Office		X						
44.	U.S. Environmental Protection Agency			X					
45.	U.S. Fish and Wildlife Services		X						
46.	U.S. Fish and Wildlife Services – Ecological Service Office				X				
47.	Wells Blue Bunny				X				
48.	Winnebago Tribe of Nebraska				X				
49.	Woodbury County Genealogical Society								X
	<b>TOTALS</b>	<b>1</b>	<b>7</b>	<b>3</b>	<b>17</b>	<b>0</b>	<b>8</b>		<b>12</b>