

SIouxLAND REGIONAL TRANSPORTATION PLANNING ASSOCIATION (SRTPA)
Transportation Advisory Committee (TAC)

Minutes of the Wednesday, September 14, 2011 Meeting

9:30 a.m.

SIMPCO, 1122 Pierce Street, Sioux City, Iowa

MEMBERS PRESENT:

Dave Carney, Chair	Monona County
Terry Brewer	Siouxland Regional Transit System (SRTS)
Ben Kusler (<i>substitute for Mark Nahra</i>)	Woodbury County
Scott Langel	City of Le Mars
John Meis	City of Cherokee
Tom Rohe	Plymouth County

MEMBERS ABSENT:

Dave Shanahan, Vice Chair	Cherokee County
Patrick Mouw	Ida County

NON-VOTING MEMBERS:

Dakin Schultz	Iowa Department of Transportation (Iowa DOT)
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STAFF:

Michelle Bostinelos, Transportation Planning Director	Siouxland Interstate Metropolitan Planning Council
Eric Sanders, Transportation Planner II	Siouxland Interstate Metropolitan Planning Council
Kellee Van Bruggen, Transportation Planner II	Siouxland Interstate Metropolitan Planning Council
Dwight Lang, Co-Executive Director	Siouxland Interstate Metropolitan Planning Council
Sharon Burton, Administrative Assistant	Siouxland Interstate Metropolitan Planning Council

The Transportation Advisory Committee (TAC) met on Wednesday, September 14, 2011 at 9:30 a.m., in the Meisner Conference Room at SIMPCO, 1122 Pierce Street, Sioux City, Iowa. Dave Carney, Chair, called the meeting to order 9:30 a.m. A quorum was present.

- I. **Approval of the Agenda** – Chair Dave Carney asked if there were any corrections to the September 14, 2011 agenda.
Tom Rohe moved to approve the September 14, 2011 agenda as presented, seconded by Terry Brewer. No further discussion. Motion carried with all ayes.
- II. **Approval of the Minutes** – Chair Dave Carney asked if there were any corrections to the minutes of the June 29, 2011 meeting.
Scott Langel moved to approve the minutes of June 29, 2011 meeting as presented, seconded by John Meis. No further discussion. Motion carried with all ayes.
- III. **Review Monthly Correspondence** – Michelle Bostinelos provided an overview of the director's reports included in the meeting packet. She reported staff finalized the FY 2012 – 2015 Transportation Improvement Program (TIP) and held a public input meeting on June 21, 2011. SIMPCO and the city of Sioux City hosted a U.S. Highway 20 Corridor Association meeting on July 8. The Coordinated Transportation Issues Committee (CTIC) which is the group that oversees development of the Passenger Transportation Plan has been renamed Transportation Advisory Group (TAG). This group is planning a kick-off meeting on November 3. Margi Ness, Region VII United We Ride ambassador for the National Resource Center for Human Service Transportation Coordination, has been invited as guest speaker. Ms. Ness will discuss how a Mobility Manager can improve coordination of resources and improve transportation needs of the elderly, people with disabilities and low income populations. Ms. Bostinelos reported the Iowa DOT is encouraging Metropolitan Planning Organizations (MPOs) and Regional Planning Affiliations (RPAs) to consider hiring a Mobility Manager. The TAG group will be exploring funding options to create and sustain such a position for the Siouxland area. Ms. Bostinelos attended the Iowa Governor's Transportation 2020 Citizen Advisory Commission (CAC) public input meeting in Storm Lake on August 31.

Kellee Van Bruggen is assisting the city of Ida Grove with a Safe Routes to School comprehensive planning application and the cities of Marcus and Cherokee with Safe Routes to School infrastructure applications. Ms. Bostinelos explained the infrastructure applications are for trails which would provide safe and accessible routes for students walking to and from school. The deadline for these applications is October 1. Discussion followed.

- IV. **Transportation Improvement Progress Report** – Dakin Schultz with Iowa DOT reported bridge work in Monona County delayed due to flood issues has now started. He noted flood related projects are being let weekly now. Interstate 680 will be let next week for complete reconstruction. Discussion followed. Mr. Schultz noted updates on roads affected by flooding are posted weekly on the Iowa DOT website.

John Meis with the city of Cherokee reported the 11th Street project should be finished by the first of October. The check plans are in for next year's Lake Street project; and the Spring Lake Trail project should be let in January.

Scott Langel with the city of Le Mars reported the 12th Street and Lincoln Lake Intersection projects are finished and seeding is underway. He noted the city decided to construct the Little League entrance driveway and not include it as a part of the Highway 3 project.

Dave Carney with Monona County reported bridge work is finished on Tulip Avenue. Bridge and asphalt overlay projects will be in the December and January lettings.

Tom Rohe with Plymouth County reported construction on the two bridges started in March is now finished. Shoulder work on the ten mile PC overlay project is being finished, and after seeding is done, the road will be open to traffic. The 4^{1/2} mile reconstruction project on C-60 east of Hinton is halfway finished - grading should be done by early November with paving starting next year.

Ben Kusler with Woodbury County reported the BROS project on 180th is finished. He discussed problems with rock layers on D38 in Anthon.

Terry Brewer with Siouxland Regional Transit System (SRTS) reported they will be taking delivery of new buses in the near future.

- V. **FY 2012 – 2015 Transportation Improvement Program (TIP) Amendment & Administrative Modifications** – Michelle Bostinelos asked members to review the FY 2012 – 2015 TIP included in the meeting packet to make sure all projects are listed correctly. She noted any FY 2011 projects with lettings moved back to November or December should be reprogrammed to FY 2012. Discussion followed. Members stated all projects listed in the FY 2012 – 2015 TIP are shown correctly. Ms. Bostinelos stated no action on amendments or administrative modifications is required at this time.

- VI. **FY 2016 Surface Transportation Program (STP) and Transportation Enhancement (TE) Program Deadlines for Applications** – Michelle Bostinelos reported annually staff solicits STP and TE proposals from member communities within the planning area. In past years applications have been sent in mid-December with a return deadline of mid-January. Projects are generally selected for inclusion into the Transportation Improvement Program by the TAC and presented to the Policy Board for approval in February or March. Approximately \$1.5 million in STP and \$92,000 in TE funds were allocated to RPAs for FY 2015. She noted this application cycle will be for FY 2016 funds.

Ms. Bostinelos reported staff is proposing application materials for the STP and TE programs are distributed on December 9, 2011 with a deadline for return to SIMPCO by January 20, 2012. She noted applications will be sent by mail, email and they will also be available through the SIMPCO website. Discussion followed.

Scott Langel moved to recommend to the Policy Board staff distribute FY 2016 Surface Transportation Program and Transportation Enhancement applications to members and communities within the planning area on December 9, 2011 with a deadline to SIMPCO of January 20, 2012, seconded by Tom Rohe. No further discussion. Motion carried.

Discussion followed on the status of the 2012 Federal Transportation Bill and public input from the Iowa Governor's Transportation 2020 Citizen Advisory Commission (CAC) meetings.

VII. Incident Management Planning – Eric Sanders provided an informative PowerPoint presentation on the Tri-State Traffic Management Team and the Tri-State Incident Management Plan.

Mr. Sanders explained the purpose of the management team is to communicate upcoming events that may affect traffic; coordinate Dynamic Message Boards; review past incidents to determine if improvements could be made; and to develop and maintain the Tri-State Incident Management Plan. The Tri-State Incident Management Plan provides details of detour proposals and agency contacts that can be utilized if an incident occurs resulting in the need to close lanes or detour traffic in the Tri-State area. The primary users of this plan are fire, law enforcement, Emergency Medical Services, city and county road departments, and Department of Roads and Department of Transportation personnel.

Michelle Bostinelos noted the Tri-State Traffic Management Team and Tri-State Incident Management Plan have been recognized statewide as an example for MPOs to follow. Discussion followed on roadways within the RPA area and creating a similar group for the RPA. Members supported staff presenting additional information at a future meeting for further discussion.

VIII. Additional Comments – Michelle Bostinelos reported the next meeting is scheduled for Wednesday, November 16, 2011 at 9:30 a.m. Members will let Ms. Bostinelos know if there are any meeting conflicts.

IX. Adjournment – *Scott Langel moved to adjourn the meeting, seconded by John Meis. No further discussion. Motion carried with all ayes.* Chair Dave Carney adjourned the meeting at 10:55 a.m.