SIOUXLAND REGIONAL TRANSPORTATION PLANNING ASSOCIATION (SRTPA)
Policy Board

Minutes of the Thursday, September 29, 2011 Meeting

10:00 a.m.
SIMPCO, 1122 Pierce Street, Sioux City, Iowa

MEMBERS PRESENT:

Jeff Simonsen, Chair	Cherokee County
John Rexwinkel, Vice Chair	City of Le Mars
Don Kass	Plymouth County
Mark Monson	Woodbury County
Jim Peck	City of Cherokee

MEMBER ABSENT:

Allen Hilker	Ida County
John McCall	Monona County

NON-VOTING MEMBERS PRESENT:

Dakin Schultz	Iowa Department of Transportation (Iowa DOT)

STAFF

Michelle Bostinelos, Transportation Planning Director	Siouxland Interstate Metropolitan Planning Council
Eric Sanders, Transportation Planner II	Siouxland Interstate Metropolitan Planning Council
Kellee Van Bruggen, Transportation Planner II	Siouxland Interstate Metropolitan Planning Council
Dwight Lang, Co-Executive Director	Siouxland Interstate Metropolitan Planning Council
Jane Gilbert, Co-Executive Director	Siouxland Interstate Metropolitan Planning Council
Sharon Burton, Administrative Assistant	Siouxland Interstate Metropolitan Planning Council

The Policy Board met on Thursday, September 29, 2011, at 10:00 a.m., in the Meisner Conference Room at SIMPCO, 1122 Pierce Street, Sioux City, Iowa. Jeff Simonsen, Chair, called the meeting to order 10:00 a.m. A quorum was present.

I. **Approval of the Agenda** – Chair Jeff Simonsen asked if there were any corrections to the agenda.
John Rexwinkel moved to approve the September 29, 2011 agenda as presented, seconded by Mark Monson. No further discussion. Motion carried with all ayes.

II. **Approval of the Minutes** – Chair Jeff Simonsen asked if there were any corrections to the minutes of June 30, 2011 Policy Board meeting.
John Rexwinkel moved to approve the minutes of June 30, 2011 as presented, seconded by Mark Monson. No further discussion. Motion carried with all ayes.

III. **Review Monthly Correspondence** – Michelle Bostinelos provided an overview of the director's report included in the meeting packet. She reported staff hosted with the city of Sioux City the U.S. Highway 20 Corridor Association meeting on July 8 in Sioux City. Ms. Bostinelos attended the Governor's Transportation 2020 Citizen Advisory Commission public input meeting on August 31 in Storm Lake. The Siouxland Chamber of Commerce is hosting the Tri-State Governors' conference on October 19 at Bev's on the River in Sioux City from 12:00 (Noon) to 2:30 p.m. She noted U.S. Highway 20 would be on the agenda at approximately 1:00 p.m.

Ms. Bostinelos reported the name of the group who oversees the Passenger Transportation Plan (PTP) has been changed from Coordinated Transportation Issues Committee (CTIC) to Transportation Advisory Group (TAG). She noted this change was made to match other such groups across the state. TAG members are still interested and the Iowa DOT continues to recommend establishing a Mobility Manager to improve the mobility of individuals in the Siouxland area. Margi Ness, Region VII United We Ride Ambassador with the National Resource Center for Human Service Transportation Coordination has been invited to discuss mobility management at the TAG meeting scheduled for 10:00 a.m. on Thursday, November 3 at the Sioux City Public Museum. She noted members would be receiving invitations to this meeting. Ms. Ness also plans to attend the November 2 Metropolitan Planning Organization (MPO) Transportation Technical Committee and the November 3 MPO Policy Board meetings. Both meetings will be held at 1:30 p.m. at the SIMPCO office.

Ms. Bostinelos reported staff is assisting the city of Ida Grove with a Safe Routes to School comprehensive planning application and the city of Cherokee with a Safe Routes to School infrastructure application. The city of Marcus is also interested in submitting an infrastructure application but has decided to wait until next year. Both infrastructure applications involve trails near the school. She noted these are statewide competitive grants with 100 percent funding. Discussion followed.

Don Kass moved to authorize the chair to sign a letter of support for the city of Cherokee's Safe Routes to School infrastructure grant application, seconded by Jim Peck. No further discussion. Motion carried with all ayes.

IV. **Transportation Improvement Progress Report** – Dakin Schultz with Iowa DOT provided an overview of roadway damage due to flooding and the complete reconstruction of 680. He reported I-29 to Council Bluffs is now open and an update to roads affected by flooding is being done weekly on the Iowa DOT website. Mr. Schultz reviewed discussions from the public input meetings held by the Governor's Transportation 2020 Citizens Advisory Commission (CAC). He explained the CAC is assisting the Iowa DOT in completing its legislatively mandated review of current and projected funding levels of Iowa's Road Use Tax Fund to meet construction and maintenance needs of city, county and state governments. He noted the group should have a draft report ready by mid-November. The Transportation Commission will meet in Council Bluffs on November 8.

Michelle Bostinelos provided the following updates from the Transportation Advisory Committee (TAC) meeting held on September 14:

The city of Cherokee reported the 11th Street project should be finished by the first of October. The plans are in for next year's Lake Street project; and the Spring Lake Trail project should be let in January.

The city of Le Mars reported the 12th Street and Lincoln Lake Intersection projects are finished and seeding is underway. He noted the City decided to construct the Little League entrance driveway and not include it as a part of the Highway 3 project.

Monona County reported bridge work is finished on Tulip Avenue. Bridge and asphalt overlay projects will be in the December and January lettings.

Plymouth County reported construction on the two bridges started in March is now finished. Shoulder work on the ten mile PC overlay project is being finished, and after seeding is done, the road will be open to traffic. The $4^{1/2}$ mile reconstruction project on C-60 east of Hinton is halfway finished. Grading should be done by early November with paving starting next year.

Woodbury County reported the BROS project on 180th is finished. He discussed problems with rock layers on D38 in Anthon.

Siouxland Regional Transit System (SRTS) reported they will be taking delivery of new buses in the near future.

V. **FY 2012 – 2015 SRTPA Transportation Improvement Program (TIP) Amendment and Administrative Modifications** – Michelle Bostinelos reported TAC members were asked if there were any amendments or administrative modifications to the FY 2012 – 2015 SRTPA TIP at their meeting on September 14. She noted members did not have any project changes at that time, but this item was put on the agenda in case a TAC member did contact staff concerning an adjustment. Staff did not receive prior to this meeting any requests from TAC members for amendments or administrative modifications to the FY 2012 – 2015 SRTPA TIP; therefore, no action will be taken.

VI. **Surface Transportation Program (STP / Transportation Enhancement (TE) Program Deadlines for FY 2016 Applications** – Michelle Bostinelos reported annually the SRTPA solicits STP and TE applications from members and communities within the planning area. Staff requested and the TAC approved the recommendation to distribute applications for FY 2016 STP and TE funding on December 9, 2011 with a deadline to SIMPCO of January 20, 2012.

Mark Monson moved to approve the TAC recommendation and distribute STP and TE applications for FY 2016 funding on December 9, 2011 with a deadline to SIMPCO of January 20, 2012. No further discussion. Motion carried with all ayes.

VII. **Incident Management Planning** – Eric Sanders provided an informative PowerPoint presentation on the Tri-State Traffic Management Team and the Tri-State Incident Management Plan.

Mr. Sanders explained the purpose of the management team is to communicate upcoming events that may affect traffic; coordinate Dynamic Message Boards; review past incidents to determine if improvements could be made; and to develop and maintain the Tri-State Incident Management Plan. The Tri-State Incident Management Plan provides details of detour proposals and agency contacts that can be utilized if an incident occurs resulting in the need to close lanes or detour traffic in the Tri-State area. The primary users of this plan are fire, law enforcement, Emergency Medical Services, city and county road departments, and Department of Roads and Department of Transportation personnel.

Michelle Bostinelos noted the Tri-State Traffic Management Team and Tri-State Incident Management Plan have been recognized statewide as an example for MPOs to follow. She reported Mr. Sanders also provided this presentation to the TAC on September 14 and they were interested in creating a similar group for the RPA area. Discussion followed.

VIII. **Additional Comments** – Michelle Bostinelos reported the next meeting is scheduled for Thursday, November 17, 2011.

IX. **Adjournment** – Chair Jeff Simonsen adjourned the meeting at 10:55 a.m.