

SIOUXLAND REGIONAL TRANSPORTATION
PLANNING ASSOCIATION
Policy Board

Minutes of the Thursday, November 18, 2010 Meeting

10:00 a.m.

SIMPCO, 1122 Pierce Street, Sioux City, Iowa

MEMBERS PRESENT:

Jeff Simonsen, Chair	Cherokee County
John Rexwinkel, Vice Chair	City of Le Mars
Allen Hilker	Ida County
Don Kass	Plymouth County
John McCall	Monona County
Doug Walish	Woodbury County
Jim Peck	City of Cherokee

NON-VOTING MEMBERS PRESENT:

Dakin Schultz	Iowa Department of Transportation (Iowa DOT)
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STAFF

Michelle Bostinelos, Transportation Planning Director	Siouxland Interstate Metropolitan Planning Council
Eric Sanders, Transportation Planner II	Siouxland Interstate Metropolitan Planning Council
Kellee Van Bruggen, Transportation Planner II	Siouxland Interstate Metropolitan Planning Council
Dwight Lang, Co-Executive Director	Siouxland Interstate Metropolitan Planning Council
Sharon Burton, Secretary	Siouxland Interstate Metropolitan Planning Council

The Policy Board met on Thursday, November 18, 2010 at 10:00 a.m., in the Meisner Conference Room at SIMPCO, 1122 Pierce Street, Sioux City, Iowa. Jeff Simonsen, Chair, called the meeting to order 10:00 a.m. A quorum was present.

- I. **Approval of the Agenda** – Chair Jeff Simonsen asked if there were any corrections to the November 18, 2010, agenda.
Allen Hilker moved to approve the November 18, 2010, agenda as presented, seconded by Don Kass. No further discussion. Motion carried.

- II. **Approval of the Minutes** –
 - a. **September 16, 2010 meeting** – Chair Jeff Simonsen asked if there were any corrections to the minutes of the September 16, 2010, Policy Board meeting.
John Rexwinkel moved to approve the minutes of the September 16, 2010, Policy Board meeting, seconded by Doug Walish. No further discussion. Motion carried.

 - b. **October 14, 2010 conference call meeting** – Chair Jeff Simonsen asked if there were any corrections to the minutes of the October 14, 2010, conference call Policy Board meeting.
Doug Walish moved to approve the minutes of the October 14, 2010, conference call Policy Board meeting, seconded by John Rexwinkel. Discussion followed on the motion to approve the allocation of an additional \$88,000 in Surface Transportation Program (STP) without the recommendation of the Transportation Technical Committee (TAC); and the importance of open honest communication between TAC members. Motion carried.

- III. **Review Monthly Correspondence** – Michelle Bostinelos provided an overview of the director's report included in the meeting packet. She reported Kellee Van Bruggen attended an Iowa Local Agency Safety Workshop held by the Iowa DOT on October 21st in Sioux City. Staff held a Coordinated Transportation Issues Committee (CITC) meeting on November 9th at SIMPCO. Ms. Bostinelos attended the RPA Directors meeting on November 10th in Ames. She reported at this meeting Region XII provided a presentation on retroreflectivity. Dakin Schultz explained retroreflectivity is the ability of a surface to return light back to its source; and it is used to allow drivers to more easily see vital traffic control devices in nighttime and low-light conditions. Ms. Bostinelos reported all entities will be responsible for having a plan in place to measure the level of traffic sign retroreflectivity by the end of 2012; and necessary replacement of signs will have to be done by the end of 2014. She noted as a way to defray costs and get a program started, Region XII purchased a retroreflectometer; and hired two summer interns through the Urban Youth Corp to complete measurements. The cost of the measuring gun was approximately \$11,000. Discussion followed.

Ms. Bostinelos reported staff would be sending out Iowa DOT Surface Transportation Program (STP) and Transportation Enhancement (TE) applications on December 10, 2010 with a deadline of January 21, 2011. She noted in the past county bridge projects were not included in the STP and TE application process. County engineers entered these into Iowa DOT's Transportation Program Management System (TPMS) and they were automatically approved. The Iowa DOT has indicated bridge projects will also have to be fiscally constrained; and at this time they are still working on a direction for the application process. Staff plans to send an application for bridge projects with the STP and TE applications since Iowa DOT has not released information on the bridge application process. Discussion followed.

Dakin Schultz reported the bridge on Highway 141 from Hornick to Sloan should be done before the Thanksgiving holiday. Traffic on I-29 in Monona County is no longer head-to-head, and only a few lane closures are remaining. The bridge on Highway 20 east of Sioux City is now open. Work will start shortly four miles north of Kingsley on Iowa 140 - the culvert project detour is C-60 to C-44. With additional federal funding received by the state this year, the Iowa Transportation Commission moved paving on U.S. Highway 20 in Calhoun and Sac counties ahead from FY 2012 to FY 2011. Approximately \$27 million was programmed for Calhoun County and \$8.9 million for Sac County; and Woodbury County received an additional \$8.6 million for the I-29 reconstruction. Nancy Richardson, director of the Iowa Department of Transportation, has announced plans to retire by the end of this year. An interim director will be appointed until the administration brings forward a new director.

IV. FY 2011-2014 Transportation Improvement Program (TIP) Amendment (Roadway Element) – Michelle Bostinelos reviewed the proposed amendment to the FY 2011-2014 TIP. Dakin Schultz noted this is a resurfacing project.

1. IA 60 in Plymouth County (north of Seney to South of Hospers) needs to be programmed for a total estimated cost of \$4,587,000 with \$3,670,000 Federal participation in FY 2011

Don Kass moved to approve the proposed amendment to the FY 2011-2014 Transportation Improvement Program as presented, seconded by Allen Hilker. No further discussion. Motion carried.

V. FY 2012-2015 Draft Passenger Transportation Plan (PTP) – Kellee Van Bruggen reported the Passenger Transportation Plan is prepared every five years and updated annually for both the SRTPA and Metropolitan Planning Organization (MPO). The goal of the plan is to bring health and human service, public transit and government agencies together to help improve the mobility of the elderly, disabled and people of lower income. Federal funding tied to transit projects must be identified in the PTP.

Ms. Van Bruggen provided an overview of the draft FY 2012 – 2015 Passenger Transportation Plan Annual Update. She noted updates include the 2010-2011 Coordinated Transportation Issues Committee (CTIC) meeting schedule along with a summary of meeting activities. It describes the development of the Volunteer Transportation Committee and partnering with Siouxland agencies on a potential Volunteer Transportation Program. A new section in the plan is the *Limited English Proficient (LEP) Analysis*. This addition outlines Sioux City Transit's *Limited English Proficient Plan* which addresses how the transit system provides informational materials to the non-English languages spoken in Sioux City. Discussion followed on the map identifying possible LEP locations in the Metropolitan Planning Area. Ms. Van Bruggen noted transportation planning staff will be working with the Siouxland Regional Transit System (SRTS) on the development of a LEP plan. She reported the plan also outlines the status of projects described in the FY 2011-2014 PTP Annual Update and shows projects identified for FY 2012-2015.

Michelle Bostinelos reported a draft of the FY 2012-2015 Passenger Transportation Plan is due to the Iowa DOT in February.

VI. Additional Comments – The next meeting is scheduled for Thursday, January 20, 2011. Michelle Bostinelos stated the meeting could be contingent on when the Iowa DOT releases STP and TE targets.

Chair Jeff Simonsen thanked Doug Walsh for his years of service as Woodbury County's Policy Board representative.

VII. Adjournment – Chair Jeff Simonsen adjourned the meeting at 10:40 a.m.