

SIOUXLAND INTERSTATE METROPOLITAN PLANNING COUNCIL  
METROPOLITAN PLANNING ORGANIZATION  
Policy Board

Minutes of the May 1, 2008 Meeting

1:30 P.M.

SIMPCO, 1122 Pierce Street, Sioux City, Iowa

MEMBERS PRESENT

Robert J. Giese, Chair	City of South Sioux City, Nebraska
Jim Rixner, Vice Chair	City of Sioux City, Iowa
William Merrill	City of North Sioux City, South Dakota
Sid Seward	City of Sergeant Bluff, Iowa
Brent Hoffman	City of Sioux City, Iowa
Marvin Sorensen	City of Sioux City / Sioux City Transit System
William McLarty	Dakota County, Nebraska
Craig Anderson	Plymouth County, Iowa
Mark Monson	Woodbury County, Iowa
Ross Jordan	Union County, South Dakota

MEMBERS ABSENT

Charmain Cantrell	City of Dakota City, Nebraska
Vacant	Dakota Dunes CID, South Dakota

NON-VOTING MEMBERS

Dakin Schultz	Iowa Department of Transportation (Iowa DOT)
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GUESTS

Curt Miller	City of Sioux City, Iowa / Transit System
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STAFF

Michelle Bostinelos, Transportation Planning Director	Siouxland Interstate Metropolitan Planning Council
Kellee Boone, Transportation Planning	Siouxland Interstate Metropolitan Planning Council
Eric Sanders, Transportation Planning	Siouxland Interstate Metropolitan Planning Council
Dwight Lang, Co-Executive Director	Siouxland Interstate Metropolitan Planning Council
Jane Gilbert, Co-Executive Director	Siouxland Interstate Metropolitan Planning Council
Sharon Burton, Secretary	Siouxland Interstate Metropolitan Planning Council

The Policy Board met on Thursday, May 1, 2008 at 1:30 p.m., at SIMPCO, 1122 Pierce Street, Sioux City, Iowa. Bob Giese, Chair, called the meeting to order at 1:30 p.m.

- I. **Approval of the Agenda** – Chair Bob Giese asked if there were any deletions or corrections to the agenda. ***William McLarty moved to approve the agenda as presented, seconded by Marvin Sorensen. Motion carried.***
- II. **Approval of the Minutes** – Chair Bob Giese asked if there were any deletions or corrections to the minutes of March 6, 2008 Policy Board regular meeting. ***Mark Monson moved to approve the minutes as presented, seconded by Craig Anderson. Jim Rixner abstained. Motion carried.***
- III. **Review Monthly Correspondence** – Michelle Bostinelos gave an overview of the director's report included in the meeting packet. She reported staff presented the Tri-State Incident Management Plan at the Iowa DOT Safety Conscious Planning Forum on March 10 and 11 in Ames and also at the MidAmerican GIS Symposium on April 21-23 in Kansas City. Staff presented the Passenger Transportation Development Plan at the South Dakota MPO meeting/conference held in Oacoma, South Dakota April 8 and 9. Staff attended an I-29 ITS meeting on March 25 at the Sioux City Convention Center and a Moving Iowa Forward conference in Des Moines on April 2. Work has started on the beginning stages of rebuilding the transportation model for the 2030 Long Range Transportation Plan. A Safe Routes to School informational meeting was organized and held on April 29 at SIMPCO. City and school officials from Sioux City,

South Sioux City and Sergeant Bluff and area bicycle advocates were invited. Discussion included surveying parents and students to gather opinions on walking and biking to school and circulating educational material pertaining to bicycle safety through school rodeos and summer events.

- IV. Transportation Improvement Progress Report** – Dakin Schultz with Iowa DOT reported construction will resume on the Gordon Drive viaduct. He reported a similar bridge deck overlay project will start this spring on the Veterans Bridge. Resurfacing is underway on I-29 south of Sloan. A location design public hearing for I-29 will be held on May 22, 2008. The Draft Environmental Impact Statement (DEIS) for this project will be available for review at the hearing. The draft FY 2009 - 2013 Transportation Improvement Program will be presented to the Iowa Transportation Commission on May 13, 2008. Several groups have signed up to give presentations at the Commission's public input meeting scheduled in Sioux City August 11 and 12, 2008.
- V. FY 2009 TTC and Policy Board Meeting Dates, Times, and Locations** – Michelle Bostinelos reviewed the proposed FY 2009 Policy Board meeting schedule included in the meeting packet. She explained as outlined in the bylaws the meeting dates, times and location for both the TTC and Policy Board are presented for approval a year in advance. Policy Board meetings are scheduled for the first Thursday of every odd numbered month and TTC meetings the Wednesday preceding the first Thursday with the exception of July and January. It is proposed these meetings are scheduled one week later due to holidays. Staff is recommending all TTC and Policy Board meetings, with the exception of the annual combined meeting and golf outing in July, be held at SIMPCO. She noted the TTC has approved their schedule. ***William McLarty moved to approve the FY 2009 meeting dates, times and locations as presented, seconded by Ross Jordan.***
- VI. MPO Transportation Planning Work Program (TPWP) FY 2009** – Michelle Bostinelos explained this document outlines SIMPCO staff's FY 2009 transportation planning activities and budget. She reported the estimated grand total for the FY 2009 TPWP is \$357,185 with \$70,583 local match. A draft was presented to TTC and Policy Board members for review and comments at their respective March meetings. No comments were received from TTC or Policy Board members. It was also submitted to the Iowa DOT, Nebraska DOR, South Dakota DOT, FHWA and FTA and only a few minor comments concerning adjustments to the text were received. She noted the final document presented includes these minor modifications. The TTC did approve the recommendation for approval of the final document. ***William Merrill moved to accept the TTC recommendation and approve the FY 2009 Transportation Planning Work Program as presented, seconded by Marvin Sorensen. Motion carried.***
- VII. Draft MPO Transportation Improvement Program (TIP) FY 2009-2012** – Michelle Bostinelos explained the TIP, which is prepared annually by SIMPCO staff, shows a four year listing of transportation projects for the MPO area that will be utilizing federal funding. She asked members to review the table of projects included in the meeting packet returning any comments by June 9, 2008. Upon finalization the document in its entirety will be emailed to members for review, posted on the website and a public open house will be held June 18, 2008. A draft is due to the Iowa DOT on June 15, 2008 with the final due by July 15, 2008.
- VIII. Draft MPO Public Participation Plan (PPP)** – Kellee Boone explained the MPO is required to update their Public Participation Plan every five years. She noted the last update was completed in FY 2001 under TEA-21 legislation; therefore, revisions were needed for compliance with the new SAFETEA-LU transportation bill. The document now outlines separate step-by-step procedures for each of the five major documents, Long Range Transportation Plan, Transportation Improvement Program, Transportation Planning Work Program, Passenger Transportation Development Plan, and the Public Participation Plan. Also, added as a reference guide is a chart which outlines the required update of each of these documents along with draft development, public meetings/draft availability, public comment period, adoption and availability. She noted the plan advises there will be consultation with Natural Resource and Cultural Agencies on the development of the Public Participation Plan, Long Range Transportation Plan and the Transportation Improvement Program. Changes that will be made based upon TTC recommendation include adding a brief description and purpose for each of the five major documents to the reference guide; and when the plan refers to documents posted on SIMPCO's website to include the address and link to the specific document. Ms. Boone asked members to review the PPP presented, returning comments by June 9, 2008. A public open house will be held on June 18, 2008 and the final document will be presented for approval at the July 10, 2008 meeting.

- IX. Bicycle/Pedestrian Roundtable Update** – Eric Sanders reported the first meeting of the Bicycle/Pedestrian Roundtable will be held at 2:30 p.m. on June 10, 2008 at SIMPCO. This group will meet quarterly, serving as an advisory committee to the MPO on bicycle/pedestrian issues. They will also promote public awareness of trails and facilities, coordinate projects, share grant opportunity information, educate communities on safety issues, promote the use of non-motorized transportation, and collect and maintain an inventory of current trails, connectivity, condition and amenities. He presented a list of individuals and organizations who responded to an email regarding involvement with the roundtable. Staff will continue to contact individuals, organizations and stakeholders about the opportunities of participating. He noted the TTC recommended staff establish good communication and coordination efforts between this roundtable and the Safe Routes to School Task Force.
- X. Presentation on Tri-State Traffic Management Team** – Michelle Bostinelos gave an informative presentation on the formation and activities of the Tri-State Incident Management Team. She also provided an overview of the development and purpose of the Tri-State Traffic Incident Plan and how it is currently being utilized by local officials in the tri-state area. Discussion followed. Because the MPO is multi-state and the plan was developed for a multi-jurisdictional area, several agencies have expressed an interest in the team and the plan, and have asked staff to give presentations. Ms. Bostinelos noted the plan is a living document and is available on the SIMPCO website. It was suggested since Woodbury County Emergency Management Director Gary Brown and Sioux City Assistant Fire Chief Jim Clark are working on an evacuation plan for the area, they should be aware of information included in the Tri-State Incident Management Plan. Also, it was suggested including the rerouting of traffic related to derailments and hazardous chemical spills. Discussion followed on reverse 911 calls.
- XI. Additional Comments** – Michelle Bostinelos reminded members there will be a public open house for the FY 2009 – 2012 Transportation Improvement Plan and Public Participation Plan on Wednesday, June 18, 2008 from 3:30 p.m. until 6:00 p.m. at SIMPCO. The next meeting is a combined TTC and Policy Board meeting on Thursday, July 10, 2008. The meeting will convene at 10:30 a.m. with lunch served at 11:30 a.m. and golf at 12:30 p.m.
- XII. Adjournment** – *Craig Anderson moved to adjourn the meeting, seconded by Mark Monson. Motion carried.* The meeting adjourned at 2:20 p.m.