

SIOUXLAND INTERSTATE METROPOLITAN PLANNING COUNCIL
METROPOLITAN PLANNING ORGANIZATION
Transportation Technical Committee

Minutes of the April 30, 2008 Meeting

1:30 P.M.

SIMPCO, 1122 Pierce Street, Sioux City, Iowa

MEMBERS PRESENT

Chris Payer, Chair	City of Sioux City, Iowa
Paul Nolan, Vice Chair	City of South Sioux City, Nebraska
Curt Miller	City of Sioux City, Iowa / Transit System
Jeff Hanson (<i>substitute for Jill Wanderscheid</i>)	City of Sioux City, Iowa
Richard Storm	Woodbury County, Iowa

MEMBERS ABSENT

Bob Peters	City of Dakota City, Nebraska
Kory Menken	City of North Sioux City, South Dakota
Sid Seward	City of Sergeant Bluff, Iowa
Rick McElroy	City of Sioux City, Iowa / Sioux Gateway Airport –Colonel Bud Field Day
Vacant	Dakota County, Nebraska
Jeff Dooley	Dakota Dunes CID, South Dakota
Tom Rohe	Plymouth County, Iowa
Raymond Roggow	Union County, South Dakota

NON-VOTING MEMBERS

Stephen Burnham	Federal Highway Administration (Nebraska)
Dakin Schultz	Iowa Department of Transportation (Iowa DOT)
Kaine McClelland	Nebraska Department of Roads (NDOR)
Ron Schlautman	Nebraska Department of Roads (NDOR)

GUESTS

Jeff Harcum	City of Sioux City, Iowa / Transit System
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STAFF

Michelle Bostinelos, Transportation Planning Director	Siouxland Interstate Metropolitan Planning Council
Kellee Boone, Transportation Planning	Siouxland Interstate Metropolitan Planning Council
Eric Sanders, Transportation Planning	Siouxland Interstate Metropolitan Planning Council
Dwight Lang, Co-executive Director	Siouxland Interstate Metropolitan Planning Council
Sharon Burton, Secretary	Siouxland Interstate Metropolitan Planning Council

The Transportation Technical Committee met on Wednesday, April 30, 2008 at 1:30 p.m., at SIMPCO, 1122 Pierce Street, Sioux City, Iowa. Chris Payer, Chair, called the meeting to order at 1:30 p.m.

- I. **Approval of the Agenda** – Chair Chris Payer asked if there were any deletions or corrections to the agenda. ***Paul Nolan moved to approve the agenda as presented, seconded by Jeff Hanson. Motion carried.***
- II. **Approval of the Minutes** – Chair Chris Payer asked if there were any deletions or corrections to the minutes of March 5, 2008 Transportation Technical Committee (TTC) regular meeting. ***Curt Miller moved to approve the minutes as presented, seconded by Paul Nolan. Motion carried.***
- III. **Review Monthly Correspondence** – Michelle Bostinelos gave an overview of the director's report included in the meeting packet. Staff presented the Tri-State Incident Management Plan at the Iowa DOT Safety Conscious Planning Forum held March 10 and 11 in Ames and at the MidAmerican GIS Symposium on April 21-23 in Kansas City, Missouri. Staff presented the Passenger Transportation Development Plan (PTDP) at the South Dakota MPO meeting/conference held in Oacoma, South Dakota April 8 and 9. Staff attended a meeting held by the Iowa DOT to discuss the transportation modeling process and preparation for the next

Long Range Transportation Plan update. She reported the decision was made to rebuild the current model. Since there has been an interest in starting area Safe Routes to School programs, staff organized and held its first Safe Routes to School Task Force meeting on April 29. City and school officials from Sioux City, South Sioux City, and Sergeant Bluff along with area bicycle advocates were notified of this initial meeting. Discussion included surveying parents and students to gather opinions on walking and biking to school, and circulating bicycle safety information through school rodeos and summer events.

- IV. **Transportation Improvement Progress Report** – Chris Payer with the city of Sioux City reported presentations and discussions at the Siouxland/Washington Conference and Steak Dinner held April 22- 23 went very well.

Paul Nolan with city of South Sioux City reported bidding will open in May for the whitetopping overlay project on Dakota Avenue, 9th Street to 29th Street. Federal Highway is still in the process of reviewing the East 6th Street project. Work will begin on the Community Development Block Grant (CDBG) street and water improvement project on East 15th, 16th and 17th.

Dakin Schultz with the Iowa DOT reported PCC overlay resurfacing on I-29 is currently underway starting at milepost 127 near Sloan. Construction has started again on the Gordon Drive viaduct, and a similar project will begin in May on the Veterans Bridge. A public hearing for the location and design on I-29 Segment 2 will be held on May 22, 2008. The Draft Environmental Impact Statement (DEIS) for this project will be available for review at the hearing. The draft FY 2009 - 2013 Transportation Improvement Program will be presented to the Iowa Transportation Commission on May 13, 2008. Several groups have signed up to give presentations at the public input meeting being held by the Commission on August 11-12, 2008 in Sioux City.

Curt Miller with Sioux City Transit reported grants were approved for two new buses, one through Iowa DOT and the other through FTA. The remaining eight bus shelters are now in and ready to be installed. This will complete a three-year project in which every bus shelter in Sioux City will have complete ADA access. The consultant for the route study has completed the preliminary statistical report and is in the process of finishing the general population phone surveys. The committee had its first meeting with the consultant to review preliminary work and discuss a long-range strategic plan. An interim report should be ready by July 1, 2008 with the final recommendation by August 1, 2008.

- V. **FY 2009 TTC and Policy Board Meeting Dates, Times, and Locations** – Michelle Bostinelos reviewed the proposed FY 2009 TTC meeting dates, times and location included in the meeting packet. Meetings are scheduled for the Wednesday preceding the first Thursday of the odd number months with the exception of July and January. These two months are scheduled a week later due to holidays. The Policy Board meetings are scheduled for the first Thursday of every odd numbered month, also with the exception of July and January. Staff is recommending all meetings be held at the SIMPCO office. Discussion followed.

She announced the combined TTC and Policy Board meeting will be held Thursday, July 10, 2008 at Whispering Creek Golf Course in Sioux City, the meeting will be held from 10:30 a.m. – 11:30 a.m., a catered lunch will be served from 11:30 a.m. – 12:30 p.m., and the event will wrap up with nine-hole golf available to members and guests. The meeting will include a presentation by Michael Jackson of the Iowa DOT regarding the Western Iowa ITS project.

Paul Nolan moved to approve the FY 2009 meeting dates, times and locations as presented, seconded by Richard Storm. Motion carried.

- VI. **MPO Transportation Planning Work Program (TPWP) FY 2009** – Michelle Bostinelos explained this document outlines SIMPCO staff's FY 2009 transportation planning activities and budget. The draft FY 2009 TPWP was presented for review and comments to the TTC and Policy Board at their March, 2008 meetings. No comments were received from TTC or Policy Board members. It was also submitted to the Iowa DOT, Nebraska DOR, South Dakota DOT, FHWA, and FTA on March 30, 2008 and only a few minor comments were returned. She noted the final document presented includes those recommended minor modifications. Discussion followed. ***Curt Miller moved to recommend to the Policy Board the FY 2009 Transportation Planning Work Program as presented, seconded by Paul Nolan. Motion carried.***

- VII. **Draft MPO Transportation Improvement Program (TIP) FY 2009-2012** – Michelle Bostinelos explained the TIP is an annual document prepared by staff that shows a four year listing of federally funded transportation projects. She presented a table of projects which was taken directly from the Iowa DOT web software TPMS. Members were asked to review projects listed in the tables for accuracy and let staff know of any changes. The document in its entirety will be emailed to members for review, posted on the website and a public open house will be held June 18, 2008. The draft FY 2009-2012 is due to the Iowa DOT by June 15, 2008 and final is due by July 15, 2008.
- VIII. **Draft MPO Public Participation Plan (PPP)** – Kellee Boone explained every five years the MPO is required to update their Public Participation Plan. The last update was completed in FY 2001 under TEA-21 legislation; therefore, revisions were necessary for compliance with the new transportation bill, SAFETEA-LU. She reported the document now outlines separate step-by-step procedures for each of the five major planning documents, Long Range Transportation Plan, Transportation Improvement Program, Transportation Planning Work Program, Passenger Transportation Development Plan, and the Public Participation Plan. Also, added as a reference guide is a chart which outlines the required update of each of these documents along with draft development, public meetings/draft availability, public comment period, adoption and availability. She noted the plan advises there will be consultation with Natural Resource and Cultural Agencies on the development of the Public Participation Plan, Long Range Transportation Plan and the Transportation Improvement Program. Ms. Boone asked members to review the Public Participation Plan presented, returning comments by June 9, 2008. A public open house will be held on June 18, 2008 and the final document will be presented for approval at the July 10, 2008 meeting. It was suggested a brief description and purpose of each of the five major documents also be included in the reference guide; and when the plan refers to documents posted on SIMPCO's website to include the website address and link to the specific document page. Discussion followed.
- IX. **Bicycle/Pedestrian Roundtable Update** – Eric Sanders reported the first meeting of the Bicycle/Pedestrian Roundtable will be held at 2:30 p.m. on June 10, 2008 at SIMPCO. The group, which will meet quarterly, plans to serve as an advisory committee to the MPO on bicycle/pedestrian issues, promote public awareness of trails and facilities, coordinate projects, share grant opportunity information, educate communities on safety issues, promote the use of non-motorized transportation, and collect and maintain an inventory of current trails, connectivity, condition and amenities. He presented a list of individuals and organizations who responded to an email regarding involvement with the roundtable. Staff will continue to contact individuals, organizations and stakeholders about the opportunities of being involved. Discussion followed on whether this group would overlap with the Safe Routes to School Task Force. It was advised although each group will have different membership; the staff should establish good communication and coordination efforts between both groups.
- X. **Presentation on Tri-State Traffic Management Team** – Michelle Bostinelos gave an informative presentation on the formation and activities of the Tri-State Traffic Management Team. She also provided an overview of the development and purpose of the Tri-State Incident Management Plan and how it is currently being utilized by local officials in the tri-state area. Discussion followed. One suggestion was to add phone numbers or contacts of where traffic management cones and signs can be obtained. It was noted the city of Sioux City does have the capability of making custom signs. She noted because the MPO is multi-state and the plan was developed for a multi-jurisdictional area, several agencies have expressed an interest in the team and the plan, and have asked staff to give presentations. The plan is a living document and is available on the SIMPCO website.
- XI. **Additional Comments** – Michelle Bostinelos reminded members there will be a public open house for the FY 2009 – 2012 Transportation Improvement Plan and Public Participation Plan on Wednesday, June 18, 2008 from 3:30 p.m. until 6:00 p.m. at SIMPCO.
- XII. **Adjournment** – *Curt Miller moved to adjourn the meeting, seconded by Paul Nolan. Motion carried.* The meeting adjourned at 2:45 p.m.